



## SAN DIEGO BONSAI CLUB SHOW SALES

SDBC members (and only members) may sell bonsai-related items (and only bonsai-related items) at the Club shows. Keep in mind that the Club may choose to limit the number of items any one individual may sell at a particular show as there is only a limited amount of space available. This is the Club's biggest fund raising event and proceeds pay for our monthly speakers, scholarships, grants, subsidizes classes and workshops, field trips, our spring dinner and a multitude of other Club activities.

**Tags & Consignment Form:** Sale tags and consignment forms will be available at the Club meeting before the show. The tags are two-part price tags that go on each item (both parts, do not tear them apart). You will fill out both parts of the tag with identical information; your initials and a number assigned to that items, such as STC-1, STC-2 and so on. You will also write in a short description of the item and the price you would like. You will then attach the tags to your items. On your consignment form you will list each of the items, with the item number, description and price.

On the top of the consignment form is a place where you will indicate the percentage of sales you are donating to SDBC. You can donate 20% to 100%. The minimum is 20%. Keep in mind that SDBC first deducts the current sales tax from the price of the item, then computes the amount to be donated to the Club and given to the seller. So if you donate 20% to the Club and if the current tax rate is 7.75%, we will deduct a total of 27.75% and your portion will be 72.25% of your sale price.

**Drop Off:** Please bring your sale items to the show venue (Casa del Prado, Room 101, Balboa Park) on Friday night before the show, between the hours of 4:00pm-7:30pm. That way we are ready when the doors open at 10:00am on Saturday.

We will have envelopes available at check-in for you to fill out with your name and mailing address. This will expedite the receipt of your sale proceeds.

**During the Show:** When an item is sold, the cashier collects the bottom tear-away portion of the tag and it is then attached to an inventory sheet with your name on it. During the show your consignment form will be updated with your sales.

**IMPORTANT: If you want to remove an item from the sale area or change the price on the item you must notify the show chairman so your consignment form and sales tag can be updated.**

**After the Show:** Our show ends at 5:00pm on Sunday. Shortly after the close, a Club representative will use your consignment form and "check-out" any remaining items not sold. Do not remove your items from the sales area until you have completed this check-out process.

Within a few days following the show, the Club Treasurer will send you your check. If you have any questions, please contact the Show Chairman.

SALES TAG EXAMPLE:

No: <i>JLH01</i>
Style: <i>Blue Pot</i>
Size:
Price: <i>15.00</i>
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No: <i>JLH01</i>
Style: <i>Blue Pot</i>
Size:
Price: <i>15.00</i>

CONSIGNMENT FORM EXAMPLE:

Name: Janice Hale      Initials: JLH      Page 1 of 2

**Percent of sales Donated to San Diego Bonsai Club (Please circle one)**

20% \_\_\_\_\_ 25% \_\_\_\_\_ 30% \_\_\_\_\_ Other 50 %

**(Current Sales Tax Rate for City of San Diego deducted from proceeds. Minimum Donation 20%.)**

Description	Number	Price	In	Out	Sold
Blue Pot	JLH01	15.00			
Red Pot	JLH02	25.00			
Black Pine	JLH03	50.00			